

# Paradise Ranch

## Emergency Action Plan

### Information

- The instructor carries a telephone, there is also a telephone at the house. Dial 911 for emergency assistance. Vet and other important numbers are posted in the tackroom as well as directions to the facility.
- Fire extinguishers are located in the main barn entryway, tackroom, and small barn office.
- No smoking or alcoholic beverages are permitted at PARADISE RANCH at any time.

### People Related

- First Aid supplies are on the shelf over the feed barrels in the tack room. People medicine on left and animal on right. Another First Aid kit is in the office.
- All mishaps needing first aid treatment need to be reported to the instructor and recorded on an Incident Report Form.
- Emergency Medical Treatment Release forms are in the file cabinet in the office.
- If an accident such as a fall, a seizure, etc., happens while students are mounted, all riding STOPS until further notice is given by the instructor. If such an emergency arises during lessons, volunteers may explain the situation quietly and reassure clients.
- There is to be no excessive talking or noise.
- Volunteers (lead~sidewalkers) are to stay with their own student and/or horse. The leader will stand in the halt position.  
The type of accident or results of any mishap will determine whether the instructor will dismiss or resume the class.
- NO ONE, including parents, are permitted in the arena if an accident occurs. Only those summoned by the instructor may enter the area.
- If a rider has a seizure while mounted, stop the horse. Many seizures are very mild and will not negatively effect the rider once it is over. If it is a grand mal type (major shaking, losing consciousness) support the rider on the horse until the instructor can dismount the rider or assist you in dismounting them. Place the rider on their side on the ground, away from the horse or any obstacles. All other horses will remain stopped until given directions by the instructor.

### Horse Related

- When removing a horse from an accident scene, back the horse away from the accident. Do not lead the horse forward or turn sideways to leave. The horse could become nervous, bolt forward, jump or kick, causing further injury.
- Prevention is the best way to avoid accidents. Be aware of your environment and horses attitude. if the animal seems unusually distressed, irritated or sensitive, notify the instructor. Another horse may be substituted for that lesson.
- If you do not feel comfortable leading a particular horse, tell the instructor when assignments are given.
- If a horse bolts during a lesson, **KEEP HOLD OF THE LEAD ROPE!** Try to settle the horse with pats and calm voice. Avoid turning the horse in a tight pivot as you may unseat the rider. All other horses are to stop. Sidewalkers should grab the front of the saddle in an over-the-thigh hold to secure the rider. This positions you in the safest place to move with the horse and the rider. Try to determine what caused the problem so it can be avoided if possible.
- If there is a horse emergency while being ridden, it may be necessary to pull the rider off. Make sure feet are clear of the stirrups, put your arm around their waist and pull them to your hip. All other horses are to stop.